

## EXHIBITOR PHONE LINE REQUEST

FAX NUMBER 503-978-4689

PHONE NUMBER (503) 978-4617

Fax To: Convention Services Manager  
 Attention: Valerie Walklate Yasui  
 Doubletree Hotel Columbia River  
 1401 N. Hayden Island Dr.  
 Portland, OR 97217

<b>Date:</b>	<b>Event Name:</b>	<b>Credit Card Type:</b>
<b>Date of Setup:</b>	<b>Address:</b>	<b>CC Number:</b>
<b>Time of Setup:</b>		<b>Exp:</b>
<b>Booth Number:</b>		<b>Print Name:</b>
<b>Phone Number:</b>	<b>On Site Contact Name:</b>	<b>Signature:</b>

Dear Exhibitor: Please indicate below the services you will require for the upcoming convention. Please complete and return to Convention Services at least three weeks prior to the convention.

### LIST REQUIREMENTS BELOW:

#### I. Phone Services

DATE	SERVICE	RATE	QUANTITY	TOTAL
	T-1 Network Line	\$500.00 per line per day		
	Dedicated Phone Line	\$200.00 per line per day		